



REDDING SCHOOL OF ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, November 9, 2021

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u> X </u>
Heather Wright, Vice President	<u> X </u>
Lisa Stewart, Treasurer	<u> X </u>
Jonathan Sheldon, Secretary	<u> X </u>
Andrew McCurdy, Community Member	<u> X </u>
Daria O'Brien, Community Member	<u> X (via video conference) </u>

Additional Non-Voting Participants

Margaret Johnson, Executive Director	<u> X </u>
Wendy Sanders, Special Ed Director	<u> X </u>
Carol Wahl, Principal	<u> X </u>
Robyn Stamm, Business Serv Provider	<u> X (via video conference) </u>
Sophia Zaniroli, Staff Liaison	<u> X </u>

Board Recorder: Adel Morfin

Onsite Guests: Lane Carlson

Zoom Online Guests: Lisa Archer, Nicole Iskra, Bridgette Jacobsen, Candice Obilana, Candice Percia, Cassie Plummer, Nate Sharits, Katie Swartz, Lissa Uhleman, and Katie Vernon.

PRESENTATIONS:

➤ **LCAP Update: Student Academic Achievement – CAASPP/NWEA/CAST Results**

Carol Wahl - Presented the NWEA and CAASPP testing results in ELA and Math for 2nd – 8th grade students (K/1st reporting will commence in winter of 2022). The detailed NWEA results compared 2020 fall and 2021 winter scores for each grade level. The results showed RSA students met growth projections in ELA but struggled to do the same in math. Carol reported this could have been the result of new math curriculum in 2020 and COVID. She stated one of RSA's LCAP goals is to monitor learning loss mitigation to decrease the percent of students scoring in 21st percentile or below.

She reviewed the CAASPP State Achievement Test Results, which measure 3rd-8th grade ELA, math, and science. The 2021 test results showed that overall 53% of RSA students met or exceeded standards in ELA, while 38% met or exceeded standards in Math.

The California Science Test (CAST) results showed 46% of 5th graders and 42% of 8th graders met or exceeded standards when compared to the state.

➤ **Early College/High School Educational Program Update:**

Margaret Johnson & Lane Carlson - Presented the RSA Early College Education Plan. The plan provided a schematic visual of the new facility, described the educational pathways through the Early College, and outlined the next steps in the process. Margaret thanked Lane Carlson, Carol Germano, Jean Hatch, and Carol Wahl for their help in developing the academic program.

Additional personnel and budget information will be provided to the board in December.

DIRECTOR REPORT:

- **Margret Johnson:**

Reported that the Veterans Day Celebration is scheduled for tomorrow. Margaret Kennedy's Cooking Elective class are planning to make cookies for guests to take home after the assembly, while classroom students are busy making thank you cards for the vets.

Administration held a special Volunteer Orientation on 11/3, which included an overview of volunteer opportunities and new volunteer requirements. The meeting was well attended by at least 25 parents.

The Dig it Performance is coming up on 11/17, followed by Fall Theme Day on 11/19.

PRINCIPAL REPORT:

- **Carol Wahl:**

Reported the PTC meeting on 10/28 was the best attended meeting since COVID. She stated it was great to see parents. ASB class advisors are busy finalizing the class trips for this year. 8th graders will be traveling to Camp Sea Lab in March and staying overnight on the USS Hornet, 7th graders will be traveling to Sacramento in April to catch a live performance of Wicked, and 6th graders will attend Camp Unite in the spring.

STAFF LIAISON REPORT:

- **Sophia Zaniroli:**

Nothing to report at this time

GOVERNING BOARD REPORT:

- **Daria O'Brien:** Nothing to report at this time
- **Heather Wright:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Andrew McCurdy:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time

GOVERNING BOARD CORRESPONDANCE:

- The board received and reviewed board correspondence from Josselyn Cater & Candice Obilana.

PUBLIC HEARING:

Discussion: Local Plan for Educators Effectiveness Grant

Margaret Johnson reported on the 2021 Educators Effectiveness Block Grant.

RSA received \$117,722 in funding to help support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. The funds may be expended between 2021/22 – 2025/26. Margaret reviewed the planned expenditures and funding amounts allocated to each activity.

The board is scheduled to review and adopt the finalized plan next month.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 10/12 & 10/19 Board Minutes
- 1.2 Approve October 2021 Warrants
- 1.3 Approve 2021/22 RSTEM/RSA MTSS Special Ed Admin Assistant Services Agreement
- 1.4 Approve Policy Amendments:
 - 1.4.1 Admission & Enrollment Policy – *Student Policy*
 - 1.4.2 Promotion Acceleration or Retention Policy – Curriculum & Instruction Policy
 - 1.4.3 Volunteer Policy, Procedures, and Parent/Guardian Responsibilities – Student Policy

Heather Wright moved to approve items on the consent agenda as listed, seconded by Daria O'Brien. Vote 6 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: ADA & Financial Update

Robyn Stamm reported that based on the most recent enrollment information, RSA is down \$505,000 in revenue. This is primarily due to a decrease in unduplicated pupil count of approximately 60 students. Lissa Uhleman reported that many RSA families have not returned their Free & Reduced Lunch forms, as a result of the free lunch program offered this year. Lissa plans to reach out to families again and ask them to complete the form in order to help close the gap in unduplicated pupil count.

Margaret Johnson shared the enrollment projections for 2021/22 – 2022/23. Enrollment is down this year in 2nd/3rd grade mandarin program, as well as in the independent study program and efforts to reach out to families on the waiting list has not been successful.

The board discussed ways to increase ADA, including advertising and adding enrollment where possible. They directed the Finance Committee to review ADA projections as part of the 1st Interim Budget development.

2.2 Discussion/Action: Directions to the Finance Committee for 1st Interim Budget Development

The Finance Committee is seeking directions from the Governing Board on items to review for 1st Interim Budget development. Administration recommends the Governing Board direct the committee to: 1) Review 1st Interim Budget, anticipated revenue, based on changes in anticipated ADA. 2) Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, ESSER II & III funding, Expanded Learning Opportunities funding, Educator Effectiveness Block funding, Federal and State, etc. (per year to date expenditures and costs associated with LCAP, Title 1, Title 2, Title 4) for remainder of year. 3) Ensure budget maintains a 20% reserve over MYP.

The board agreed with the recommendations suggested by administration and did not provide further instructions. No action was taken.

2.3 Discussion/Action: Approve High School Design-Builder Contract - 2nd Read

As Senior VP of Gifford Construction, Andrew McCurdy presented the board with the final draft of the Design-Builder Contract for board approval. The contract included changes that align with the current needs of the school vs. the original Request for Proposal. The high school and theater project cost is now estimated at \$15,800,000 and increased to approximately 31,000 SF. This includes a high school capacity of 300 with a theater seating capacity of 650.

The initial Design-Builder fees are estimated at 1 million, the final cost is scheduled to be presented at a later date as an amendment to the contract.

Margaret Johnson reported the finalized draft was reviewed by Peter Rude, Community Member & Civil Engineer at Jacobs, Scott Wahl, Community Member, Retired County Civil Engineer, and Karl Yoder of KCA.

Note: Andrew McCurdy recused himself and stepped outside for the duration of the discussion.

The board reviewed the information and voiced concerns over the possibility of increased fees in excess of the \$1 million estimate, as well as funding concerns based on current ADA.

Margaret reported RSA has been preparing for the project and has allocated ESSER II & III funding, lottery funds, and pursuing charter expansion grant opportunities to help fund the project.

Daria O'Brien moved to approve the Design-Builder Contract between Gifford Construction & RSA as presented, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays. Andrew McCurdy was not present for the discussion or vote.

2.4 Discussion: CSDC Online Board Member Training Report

Board members completed CSDC's Online Board Member training and reported out on their assigned training module, with the exception of Jonathan Sheldon, who experienced technical issues, and will complete the training at a later date.

MODULE 1 - Lisa Stewart - On Being a Board Member
MODULE 2 - Andrew McCurdy - Speaking the Language
MODULE 3 - Heather Wright - Laws, Lobbying, and the Legislature
MODULE 4 - Daria O'Brien - Governing Board Roles and Responsibilities
MODULE 5 - Jean Hatch - Human Resources
MODULE 6 - Jonathan Sheldon and board members summarized this module.

2.5 Discussion/Action: 2021/22 Governing Board Goals – 2nd Read

The board reviewed last month's draft of the 2021/22 Governing Board Goals. No additional changes were made to the document.

Daria O'Brien moved to approve the 2021/22 Governing Board Goals as presented, seconded by Heather Wright. Vote 5 Ayes: 0 Nays.

2.6 Discussion/Action: 2021/22 In-Person Learning Plan & Guidance Update

Agenda item 2.6 was tabled until next month.

2.7 Discussion: Board Requested Info on Compliance with Governors COVID-19 Testing Mandate

- 2.7.1 RSA Charter**
- 2.7.2 Cost of Weekly COVID-19 Testing**
- 2.7.3 Random COVID-19 Staff Testing Pool**
- 2.7.4 SB 740 Funding Requirements**

Margaret Johnson presented her findings related to the board's request for additional information on the Governors COVID-19 testing mandate.

She stated there was no cost to employees or the school for COVID testing. However, the estimated cost for Human Resource time to internally track employee's, based on the current testing mandate, is estimated at \$5,520 for the remainder of the year. The option to randomly test a combination of vaccinated and unvaccinated employees is not an option at this time, as it would require at least 10% of students and staff to test in order to reflect the whole school community.

Margaret stated RSA's legal counsel advised that *"If the School fails to follow the State's upcoming vaccine mandate or the CDPH Order, the School's granting agency can revoke the School's charter."*

She reported Columbia had issued a draft resolution with regards to how they plan to handle the vaccination and testing mandate, but as of yet, there was no official outcome.

Margaret also found RSA was not required to file for SB740 unless IS exceeds 20% of total school enrollment (K – 12). This should not be an issue with the anticipated annual increase of high school students over the next 3 years.

2.8 Discussion/Action: Policy Adoption

2.8.1 COVID-19 Vaccination & Testing Policy – 4th Read

The board reviewed Sample 2 of the COVID-19 Vaccination & Testing Policy, which called for required weekly testing of all staff regardless of vaccination status. They discussed the pros and cons of testing all staff vs. unvaccinated staff only. They discussed Margaret Johnson's findings as well as previous staff concerns brought by Sophia Zaniroli.

The board ultimately decided to move forward with weekly testing of all staff beginning 11/15. The board plans to revisit the testing requirements at a future date if the Governors COVID-19 testing mandate changes.

Andrew McCurdy moved to approve the COVID-19 Vaccination & Testing Policy: Sample 2 (All Staff Testing) as presented, seconded by Daria O'Brien. Vote 3 Ayes: 2 Nays. Jean Hatch Abstained.

2.9 Discussion/Action: Policy Amendments
2.9.1 Sick Leave Policy – Retro changes to 7/1/2021

Margaret Johnson presented the amended Sick Leave Policy. The policy includes new language addressing changes to sick leave accrument. Employees will now be granted one day of sick leave, per scheduled calendar work month, up to 12 days (96 hours) per school year. These changes will be retroactive to 7/1/2021.

Heather Wright moved to approve the amended Sick Leave Policy retro to 7/1/2021, seconded by Jonathan Sheldon. Vote 6 Ayes: 0 Nays.

2.10 Discussion/Action: Approve Lane Carlson Executive Director Offer of Employment

The board will review the offer of employment for Lane Carlson for the position of Executive Director.

Lisa Stewart moved to approve Lane Carlson’s Offer of Employment as written, seconded by Daria O’Brien. Vote 6 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 7:54 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, December 14, 2021
Time: 5:45 p.m.
Location: Redding School of the Arts/Room 21
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Jonathan Sheldon
RSA Governing Board Secretary

12/14/2021
Board Approval Date